

You will learn:

- *How to create a room inventory base.*

This manual includes:

1. Creating an inventory base 2



1. Creating an inventory base

You may assign an inventory to every room.

Information related to room inventory facilitates your work in two ways:

1. Room inventory is displayed in a reservation window.

This allows your receptionist to instantly verify the room's standard and answer guest's questions thoroughly.

Editing reservation no. 549 - (2019-03-29 08:01) - (Administrator)

Room data

Group: DOUBLE Number: Double I SB: 0 DB: 1 EB: 0

Equipment: LED TV, Mini-bar, Bathub Description: ←

Reservation dates

Check-in date: 31 marca 2019 niedz. Check-out date: 04 kwietnia 2019 czw. Days: 4

Customer data

Name and surname: Martha Stender Phone: Company: Add customer Edit customer Remove customer

Comments

Reminder: 01 kwietnia 2019 15:37

Settlement Documents Meals Credit card Other Custom Services Housekeeping ci

Room rate per night Rate per person/night

No.	Adults	Dziecko1	Dziecko2	Dziecko3	Price for room
	2	0	0	0	200,00
Rate	200,00	0,00	0,00	0,00	200,00

No. of nights: 4
 Price per night: x 600,00
 Total accommodation: = 2400,00
 Price for meals: + 0,00
 Extras: + 0,00
 Total: = 2400,00
 Amount payable: 2400,00
Amount due: 0,00

Payment: Full payment
 Amount paid: 2400,00
 Advance: 0,00
 Subvention: 0,00

Guaranteed by credit card Add local tax Extra tax

Discount for accommodation [%]: 0

Reservation status: Occupied and paid Customer not arrived

Show old booking confirmation API

2. Room search function lets you select include inventory in the search criteria.

Such information might be useful when we are requested to find a room meeting specific criteria (i.e. mini-bar included).

The screenshot shows a software dialog box titled "Add / Edit room group [3]". It has three tabs: "Basic", "Advanced", and "Translation". The "Basic" tab is selected. A red box highlights the "Room inventory" section, which contains a grid of checkboxes for various amenities. A red arrow points to the "Include this room group in the reports" checkbox, which is checked. Below the inventory section, there are fields for "Do not show in KWHotel Booking Engine", "Symbol", "Group belongs to the following hotel:" (with a dropdown menu showing "My Dream Hotel"), and two buttons: "Send availability for this room group" and "Send prices for this room group". At the bottom, there are three text areas for "Additional description 1:", "Additional description 2:", and "Additional description 3:". The dialog box ends with "Apply" and "Cancel" buttons.

Room inventory					
<input type="checkbox"/> Bathroom	<input type="checkbox"/> Adjoined rooms	<input type="checkbox"/> Bath with rain shower	<input type="checkbox"/> Bidet	<input type="checkbox"/> Joint rooms	<input type="checkbox"/> Fax
<input type="checkbox"/> Sink	<input type="checkbox"/> Air conditioning	<input type="checkbox"/> Dressing-gown	<input type="checkbox"/> Cable TV	<input type="checkbox"/> Wireless phone	<input type="checkbox"/> Fireplace
<input type="checkbox"/> TV	<input type="checkbox"/> Alarm clock	<input type="checkbox"/> Cosmetics	<input type="checkbox"/> Coffee express	<input type="checkbox"/> Desk	<input type="checkbox"/> Free movies
<input type="checkbox"/> Fridge	<input type="checkbox"/> AM/FM radio	<input type="checkbox"/> Bathtub	<input type="checkbox"/> Color TV	<input type="checkbox"/> Desk with lamp	<input type="checkbox"/> Cooking facilities
<input type="checkbox"/> Safe	<input type="checkbox"/> Grill	<input type="checkbox"/> Bathtub only	<input type="checkbox"/> Computer	<input type="checkbox"/> Dishwasher	<input type="checkbox"/> Greek bath

Do not show in KWHotel Booking Engine Include this room group in the reports

Symbol:

Group belongs to the following hotel:

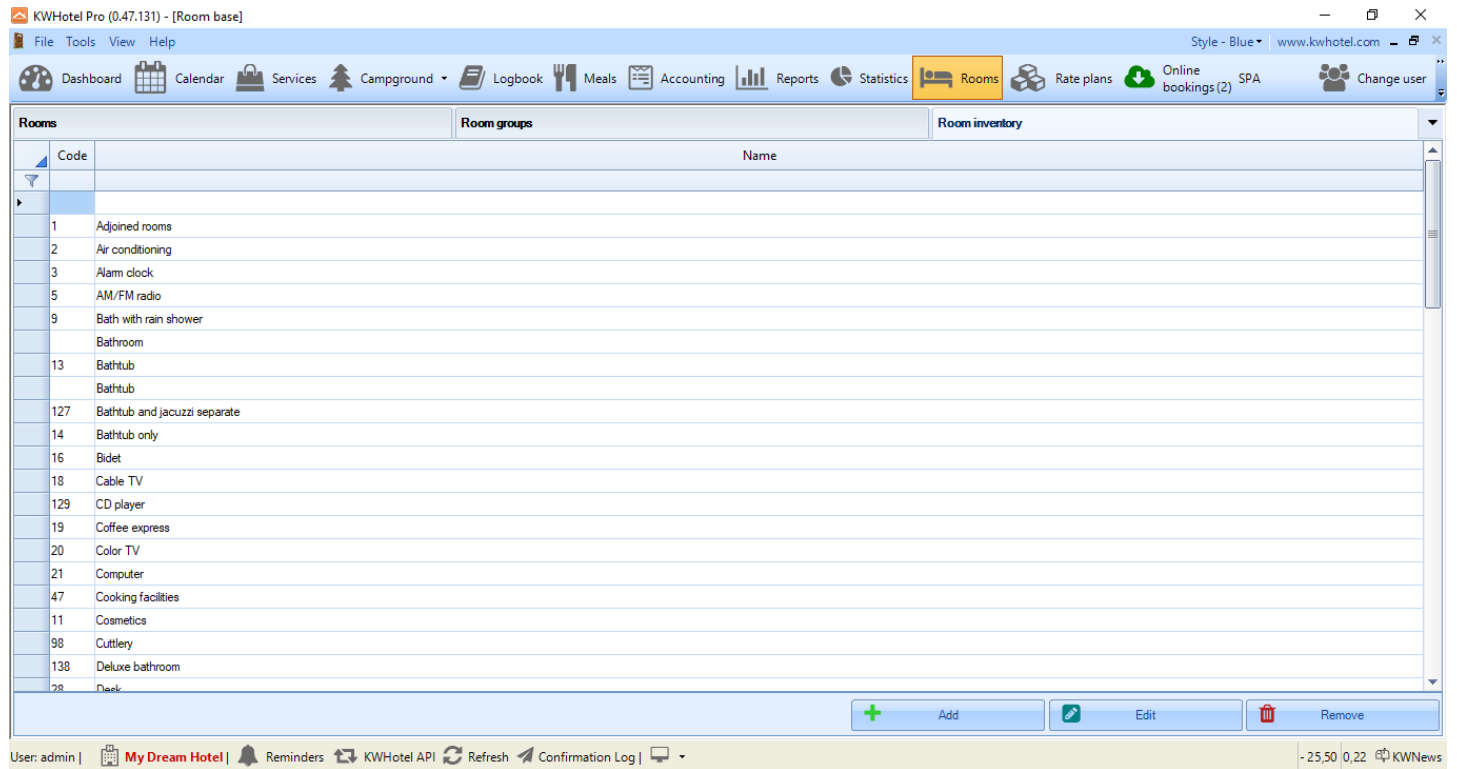
Additional description 1:

Additional description 2:

Additional description 3:

Creating an inventory base

To view the currently existing inventory base, proceed to **Rooms > Room inventory**.



The screenshot shows the KWHotel Pro (0.47.131) - [Room base] application window. The interface includes a menu bar (File, Tools, View, Help) and a toolbar with various icons for navigation and management. The main area displays a table with columns for Code and Name, listing various room amenities. At the bottom of the table, there are three buttons: Add, Edit, and Remove. The status bar at the bottom shows the user is admin, the hotel name is My Dream Hotel, and the current time is 25:50 on 0,22.

Code	Name
1	Adjoined rooms
2	Air conditioning
3	Alarm clock
5	AM/FM radio
9	Bath with rain shower
	Bathroom
13	Bathtub
	Bathtub
127	Bathtub and jacuzzi separate
14	Bathtub only
16	Bidet
18	Cable TV
129	CD player
19	Coffee express
20	Color TV
21	Computer
47	Cooking facilities
11	Cosmetics
98	Cutlery
138	Deluxe bathroom
28	Desk

To add new inventory, press the "Add" button.

Now type an inventory name and save your changes.

**Do you have any questions?
Feel free to contact us!**

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